



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Medhavi Skills University Topakhani, Lower Chisopani PO: Singtam Bazar, PS: Singtam District: East Sikkim, Sikkim – 737134
1.2	Headquarters of the University	Medhavi Skills University Topakhani, Lower Chisopani PO: Singtam Bazar, PS: Singtam District: East Sikkim, Sikkim – 737134
1.3	Information about University a. Website _____ b. E-mail _____ c. Phone Nos. _____ d. Fax Nos. _____ Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____ b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____ c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____ d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____	Website : www.msu.edu.in E-mail: registrar@msu.edu.in Phone Nos: +91- 9263837068 Fax Nos. NA Chancellor Shri Pravesh Dudani Mobile : +91-9811266444 E-mail: chancellor@msu.edu.in Fax Nos.: NA Vice-Chancellor(i/c) Dr. Amiya Singh Mobile : +91-9853336230 E-mail: vc@msu.edu.in Fax Nos.: NA Registrar(i/c) Dr. Siddhartha Shankar Mobile : +91-9263837068 E-mail: registrar@msu.edu.in Fax Nos.: NA Finance Officer Mr. Sanjay Gangesaria Mobile : +91-9835127900 E-mail: cfo@msu.edu.in Fax Nos.: NA



1.4	Date of Establishment	7th July 2021 Vide Sikkim State Government Gazette notification 452/DIR(HE)/EDN dated 27.12.2021								
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)	Medhavi Foundation, 216B, 2nd Floor DLF Tower-B, Jasola District Centre, New Delhi, Delhi, 110025 India. (Copy of MoA enclosed at Annexure-I)								
1.6	Composition of the Society/Trust <table border="1"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-I)	Name	Address	Occupation	Designation in the Society/Trust					Detailed Composition of Medhavi Foundation are provided in Appendix-I
Name	Address	Occupation	Designation in the Society/Trust							
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- <table border="1"> <thead> <tr> <th>Name of the member</th> <th>Address</th> <th>Name of the society/trust</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-II)	Name of the member	Address	Name of the society/trust	Designation in the Society/Trust					Yes, Details are provided in Appendix-II
Name of the member	Address	Name of the society/trust	Designation in the Society/Trust							
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:- <table border="1"> <thead> <tr> <th>Name of the University / Educational Institution</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-III)	Name of the University / Educational Institution	Activities			No, Medhavi Foundation is not involved in promoting/ running any other University/ Educational Institution. Appendix-III thus not applicable				
Name of the University / Educational Institution	Activities									



1.9	<p>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-</p> <table><tr><td>Name of the Organization</td><td>Activities</td></tr><tr><td></td><td></td></tr></table> <p>(Details to be provided in Appendix-IV)</p>	Name of the Organization	Activities			<p>No, Medhavi Foundation is not involved in promoting/running activities other than educational and skilling.</p> <p>Appendix-IV thus not applicable.</p>
Name of the Organization	Activities					
1.10	<p>Act and Notification under which established (copy of the Act & Notification to be enclosed)</p> <p>Enclosed</p>	<p>This university has been established under The Medhavi Skills University, Sikkim Act, 2021(Act no. 12 of 2021). Gazette No. 14/L&PAD/2021 dated 24.06.2021</p> <p>Notified By Notification No. 452/DIR(HE)/EDN dated 27.12.2021</p> <p>Copy of the Act & Notification Enclosed as Annexure-II</p>				
1.11	<p>Whether the University has been established by a separate State Act?</p>	<p>Yes, established under The Medhavi Skills University, Sikkim Act, 2021(Act no. 12 of 2021).</p>				

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	The state of Sikkim. However, Section 3 (4) of The Medhavi skills university, Sikkim Act, 2021 describes “ The University may establish or maintain education and training institutions, skill training centers, Centre of excellences either by itself or in collaboration with the industries or corporations or by industry associations in Sikkim and other states of Indian Union and outside of the country”
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	No



2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. & date of the approval of State Government _____</p> <p>c. Letter No. & date of the approval of UGC _____</p> <p>(Details to be provided in Appendix-V)</p> <p>(Please attach attested copy of the approval)</p>	<p>No. The university has no off-campus centre(s) as of now.</p> <p>Appendix-V thus not applicable.</p>
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. & date of the approval of Host Country _____</p> <p>c. Letter No. & date of the approval of Government of India _____</p> <p>(Details to be provided in Appendix-VI) (Please attach attested copy of the approval)</p>	<p>No. The university has not established any off-shore campus.</p> <p>Appendix-VI thus not applicable.</p>
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	<p>No. The university does not offer any distance education programme.</p>
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	<p>No, the university has not established any study center.</p> <p>Appendix-VII thus not applicable.</p>



C. Academic Activities Description

3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in Appendix-VIII)</p>	<p>Details not given in the Gazette Notification. However, Section 7 of The Medhavi skills university, Sikkim Act, 2021 describes the following as Powers of the University:</p> <ol style="list-style-type: none"> 1. To design the program structures, curricula, credit system, teaching learning methodology, evaluation pedagogy and adopt all measures in respect of study, teaching and research relating to the courses offered by the University, to keep the programs outcome skill based and in line with industry requirement; 2. To award degrees, diplomas, certificates and other distinctions that conform with the criteria laid down by the University Grants Commission (UGC) Act, 1956 or the National Skills Qualification Framework; <p>Appendix-VIII thus not applicable.</p>																											
3.2	<p>Current number of academic programmes/ courses offered by the University</p> <p>(Details to be provided in Appendix-IX)</p>	<table border="1"> <thead> <tr> <th>Programme</th><th>Sanctioned Intake</th><th>Actual enrolment</th></tr> </thead> <tbody> <tr> <td>UG</td><td>780</td><td>405</td></tr> <tr> <td>PG</td><td>130</td><td>16</td></tr> <tr> <td>Diploma</td><td>180</td><td>26</td></tr> <tr> <td>PG Diploma</td><td>-</td><td>-</td></tr> <tr> <td>Certificate course</td><td>-</td><td>-</td></tr> <tr> <td>M.Phil</td><td>-</td><td>-</td></tr> <tr> <td>Ph.D.</td><td>-</td><td>-</td></tr> <tr> <td>Any other (pl. Specify)</td><td>-</td><td>-</td></tr> </tbody> </table>	Programme	Sanctioned Intake	Actual enrolment	UG	780	405	PG	130	16	Diploma	180	26	PG Diploma	-	-	Certificate course	-	-	M.Phil	-	-	Ph.D.	-	-	Any other (pl. Specify)	-	-
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Ph.D.	-	-																											
Any other (pl. Specify)	-	-																											
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <ol style="list-style-type: none"> a. Start new courses b. To increase intake <p>If yes please enclose copy of approval and give course- wise details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td></tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p>	Name of the course	Statutory council	Whether approval taken				<p>Yes. Programs relevant to statutory councils.</p> <p>(The details enclosed at Appendix-X)</p>																					
Name of the course	Statutory council	Whether approval taken																											



3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1" data-bbox="312 421 699 589"> <thead> <tr> <th>Name of the Study Centre</th><th>Courses offered</th><th>No. of students enrolled</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td></tr> </tbody> </table> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				<p>No, the university has not established any study center.</p> <p><u>Appendix-VII</u> thus not applicable.</p>
Name of the Study Centre	Courses offered	No. of students enrolled						
3.5	<p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p>	<p>All programs offered by Medhavi Skills University are running in semester system.</p>						
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</p> <ol style="list-style-type: none"> Name of the course(s) Since when started Whether the University has applied for permission from UGC? <p>(Details to be provided in Appendix-XI)</p>	<p>No, the university is not running any course which is not specified u/s 22 of UGC Act, 1956</p> <p><u>Appendix-XI</u> thus not applicable</p>						



4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)
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Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	132	23				155
	F	222	28				250
	T	354	51				405
PG	M	8	1				9
	F	5	2				7
	T	13	3				16
M.Phil	M	Not Applicable					
	F						
	T						
Ph.D.	M	Not Applicable					
	F						
	T						
Diploma	M	10	1				11
	F	15	0				15
	T	25	1				26
PG Diploma	M	Not Applicable					
	F						
	T						
Certificate	M	Not Applicable					
	F						
	T						
Any Other (Pl. Specify)	M	Not Applicable					
	F						
	T						

M-Male, F-Female, T-Total

4.2	Category-wise students	No. of	Category	Female	Male	Total
			SC	25	09	34
			ST	89	50	139
			OBC	135	91	226
			PH	-	-	-
			General	25	23	48
			Total	202	173	447

4.3	Details of the two batches of students admitted
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Particulars	Batch 1			Batch 2		
	Year of Entry – 2022			Year of Entry - 2023		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	319	0	319	431	34	465
No. of Drop-outs	16	0	16	40	6	46
(a) Within four months of Joining						
(b) Afterwards						
No. appeared for the final year examination	127	0	127	-	-	-
No. passed in the final exam	107	0	107	-	-	-
No. passed in first class	47	0	47	-	-	-

No. appeared for the final year examination (127) indicates the students of the 2-year. Diploma program students who appeared for the final examination in the 2nd Year.

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	<p>Yes. The university provides bridge/remedial courses to educationally disadvantaged students to ensure equal learning opportunities.</p> <ul style="list-style-type: none"> Bridge Courses: Students from non-science backgrounds enrolling in Diploma Allied Healthcare Programs undergo science stream bridge courses to fulfill the prerequisite learning outcome.
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		<ul style="list-style-type: none"> Remedial Classes: Based on student performance in class participation and continuous assessment, remedial classes are scheduled for those requiring additional academic support before end term examination.
4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details	Yes. The university provides financial assistance to students from socially disadvantaged groups. This includes Certificate of Identification (COI) holders of Sikkim, Registration Certificate holders of Sikkim, Economically Weaker Section (EWS) Certificate holders, wards of war widows and war-disabled personnel, as well as wards of in-service and ex-servicemen of the Armed Forces etc.
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	The University is not yet running full & part time Ph.D Programmes.

4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	Yes, the university has a website, www.msu.edu.in Website is regularly updated.								
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	The prospective students are duly informed about the criteria for admission, rules and regulations, facilities available at the campus, etc., through the following modes: <ul style="list-style-type: none">• Website of the University• Admission Brochures• Information Booklet								
4.17	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:- <table><tr><td>Name of the complainant</td><td>Complaint against</td><td>Date of complaint</td><td>Action taken by the University</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the complainant	Complaint against	Date of complaint	Action taken by the University					Yes. The university has a structured Grievance Redressal System to address student and staff concerns. In compliance with UGC guidelines, an Ombudsman has been appointed, and a formal grievance redressal mechanism is in place. As of now, the committee has not received any formal complaints. However, minor concerns that arise are resolved at the school level. Additionally, the university has implemented a digital redressal mechanism through its Digital University Management System,
Name of the complainant	Complaint against	Date of complaint	Action taken by the University							



		where 63 issues have been successfully addressed so far pertaining to issues related bonafide certificate, attendance update, transportation etc.
	(Details to be provided in Appendix-XII)	Thus Appendix-XII is not applicable

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

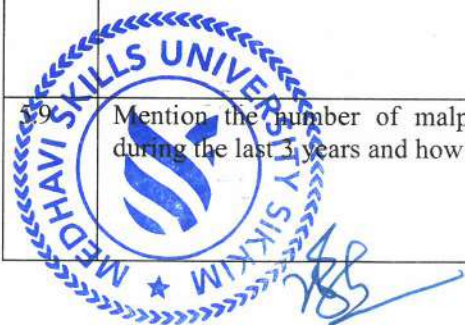
5.1	Which University body finalized the curriculum?	<p>ACADEMIC COUNCIL</p> <p>For the development of the curriculum, the university follows a hierarchical approach, continuously improving the curriculum through stakeholder involvement.</p> <ul style="list-style-type: none"> Each School forms a Board of Studies (BOS), chaired by the Head of the School, with members from both the department and external industry and academic experts. A minimum of two external experts are nominated as members of the Board of Studies in each department to review and modify curricula based on current industry trends, educational standards, and societal needs. <p>The Academic Council serves as the apex committee for all academic decisions, with the University Vice Chancellor as its head.</p>
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	<p>The Board of Studies reviews and approves the proposed revision of the curriculum based on recommendations from the concerned School, followed by approval from the Academic Council. This process occurs annually.</p> <p>The curriculum was last updated on Jan 2024.</p>
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses?	Yes. Before starting any course, approval from BOS, Academic Council and Board of Management is taken.



5.4	<p>Furnish details of the following aspects of curriculum design:</p> <p>Innovation such as modular curricula Inter/multidisciplinary approach</p>	<p>As per the provisions of the New Education Policy, the University follows an NEP-aligned curriculum designed in accordance with UGC guidelines:</p> <ul style="list-style-type: none"> • UG Programmes: Based on the Curriculum and Credit Framework for Undergraduate Programs (2022). • PG Programmes: Aligned with the Curriculum and Credit Framework for Postgraduate Programs (2024). <p>As a Skill University, the curriculum integrates industry components to ensure employability and career growth through a skill-integrated model of higher education. On-the-Job Learning (OJL) is a mandatory component, emphasizing hands-on learning, competency-based education, and a practical approach to curriculum delivery. Also, alignment of the curriculum to relevant NSQF/NHEQF Skill Qualifications is taken care of as required to assure the course outcomes are matched to the desired skill competencies.</p>
5.5	<p>Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.</p>	<p>Yes. Academic audit is being done school-wise once a year, which audits the curriculum and co-curriculum as per norms.</p>
5.6	<p>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)</p>	<p>At our university, we emphasize a "Do-Experience-Learn" approach, where 60-70% of learning is focused on practical application through various avenues beyond classroom instruction:</p> <ul style="list-style-type: none"> • Industry In Campus: In campus Production / Service units, Healthcare-OPDs established within the campus provide students with daily hands-on learning and real-world exposure. • Industry Immersion: Students gain professional experience by working at industry partner locations, enhancing their skills through on-the-job learning. • Industry Visits & Interaction: Regular visits to leading industries in Sikkim and beyond offer students' real-time industry exposure. Additionally, masterclasses by industry leaders provide insights directly from experts. • Skill Certifications: Along with degree programs, students have opportunities to earn industry-recognized certifications from professional and sectoral awarding bodies, increasing their credibility and



		<p>competency.</p> <ul style="list-style-type: none"> • Projects: Learning is further enriched through regular field visits, live projects, community projects ensuring holistic skill development and career readiness. • Self-Paced Learning: Through our LMS platform, students' upskill with various online courses. Additionally, Saturday assignments help them understand real-world challenges in their respective fields.
5.7	Please provide details of the examination system (Whether examination based or practical based)	<p>The university employs a comprehensive examination system that ensures continuous assessment and evaluation aligned with outcome-based learning principles.</p> <ul style="list-style-type: none"> • Internal assessments include assignments, quizzes, presentations, case studies, and class tests. • External assessments consist of end-term theory exams and practical exams. • The Practical Exam takes the form of the Skills Challenge/ Competition for each practical course, where students demonstrate their practical skills in real-time in front of a live audience. This innovative approach moves beyond traditional exams, offering students a platform to showcase their abilities in a dynamic environment.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	<p>The university follows a rigorous process for the evaluation of answer scripts to ensure academic fairness and integrity.</p> <ul style="list-style-type: none"> • End-Term Question Papers are developed by external experts, and exams are conducted accordingly. • Selected faculty members are responsible for evaluating answer scripts, grading them based on predefined criteria that align with the course objectives and learning outcomes. • As a Skill University, the focus is more on practical assessments, and external examiners, practitioners, or industry experts are invited as jury members or expert evaluators.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	<p>There are 44 cases of malpractice in last 3 years which were reported to the Examination Discipline Committee. The Committee had checked each case individually and it was found that 39</p>



		students were guilty of cheating. The Committee recommended cancellation of their paper for the respective courses by awarding them zero marks in the end term examination.						
5.10	Does the University have a continuous internal evaluation system?	<p>Yes, the university has a well-structured and comprehensive continuous internal evaluation system, meticulously designed to assess students' performance in alignment with course objectives and learning outcomes.</p> <ul style="list-style-type: none"> • Theory Evaluation: 70% of the total marks are assessed through continuous evaluation methods such as quizzes, term tests, assignments, and attendance. • Practical Evaluation: 70% of the total marks are based on continuous assessment, including lab assignment, logbook maintenance, and attendance. <p>The university places significant emphasis on daily learning activities, ensuring that students engage consistently in the academic process, fostering deeper understanding and skill development</p>						
5.12	How are the question papers set to ensure the achievement of the course objectives?	Our program outcomes are systematically mapped with each course and further divided into Course Learning Outcomes (CLOs), which are then broken down into Topic Level Outcomes (TLOs). Through our digital University Management System (UMS), this mapping is done at the beginning of each semester. When question papers are submitted, we ensure that each question is mapped at the CLO and TLO levels to align with the intended learning objectives.						
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	Policy document is enclosed in Annexure-III						
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-	<p>The University Examinations are conducted as per the Academic Calendar issued at the beginning of the Academic Session.</p> <table border="1"> <thead> <tr> <th>Year</th><th>Date of exams</th><th>Date of Announcement of results</th></tr> </thead> <tbody> <tr> <td>2022</td><td>Odd Semester (20 March 2023 to 5th April</td><td>24th May 2023</td></tr> </tbody> </table>	Year	Date of exams	Date of Announcement of results	2022	Odd Semester (20 March 2023 to 5 th April	24 th May 2023
Year	Date of exams	Date of Announcement of results						
2022	Odd Semester (20 March 2023 to 5 th April	24 th May 2023						



				2023)	
				Even Semester (7 th August 2023 to 21 st August 2023)	7 th September 2023
			2023	Odd Semester (5 th March 2024 to 20 th March 2024)	25 th May 2024
				Even Semester (29 th July 2024- 14 th August 2024)	2 nd September 2024
			2024	Odd Semester (1 st February 2025 to 15 th February 2025)	-
				Even Semester (2 nd July 2025 to 2 nd August 2025)	-

D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <p>a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above</p> <p>Please also provide details about the weightage give to the above</p>	<p>Students are selected for admission as per option (d). Admissions to various academic programmes offered by the University are open to all those students who fulfill the admission criteria laid down as per guidelines of the UGC and the University. The students are selected through a holistic process in which the following parameters are evaluated: academic record, extracurricular record, an online entrance test, and personal interview, as per program specific requirements.</p>								
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table><tr><th>Name of the National/state level entrance exam</th><th>No. of students admitted</th><th>% of students from the total admitted</th><th>Remarks</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					<p>Yes, the University considers students' percentile score in JEE mains, CUET, NEET, CAT, MAT etc., in addition to Medhavi Scholarship and Aptitude Test (MSAT).</p>
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks							
6.3	<p>Whether admission procedure is available on the University website and in the prospectus</p>	<p>Yes, the entire admission procedure is available on the University website. It is also given in the prospectus of the</p>								



		University.			
6.4	Please provide details of the eligibility criteria for admission in all the courses				Details of eligibility criteria for admission to each programme are provided in Annexure- IV .
6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-				Yes, MSU provides various relaxations in admission based on scholarship criteria to support and encourage meritorious students. Special relaxation is given to COI Holders of Sikkim, ensuring educational opportunities for local students. Additionally, wards of war widows and war-disabled personnel receive admission benefits as a mark of respect and support for their sacrifices. The university also extends relaxation to the wards of in-service and ex-servicemen of the armed forces, recognizing their service to the nation. Furthermore, students with national-level achievements and rankings in academics, co-curricular, or extracurricular activities are granted special consideration in admissions. These relaxations reflect MSU's commitment to inclusivity.
	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks	
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-				No Management quota is not available for admission in the University.
	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota	
6.7	What is the admission policy of the University with regard to NRI and overseas students?				Same There is no reservation or quota for NRI or overseas students for admission to any course of study in the University. All admissions are made strictly as per the policy guidelines of the University Grant Commission (UGC).



E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	The fee structure for all academic programmes for the academic session 2025-26 is given in Annexure-V .
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	The University is not charging any other fee which is not mentioned in the Prospectus of the University or not notified through its website.
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes, available on both i.e. University Website & Prospectus.
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Yes, fee is charged by the University as per fee structure displayed on the University Website and as published in the Prospectus. There are no hidden charges.
7.5	Mode of Fee collection	The university primarily collects fees through an online payment portal integrated with our digital University Management System (UMS), ensuring a seamless, efficient & transparent payment process
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Yes, The details of fee concession in the form of a Scholarship during the admission time and as merit scholarship in the subsequent years of study. Details are provided in Annexure-VI .
7.9	Details of the Hostel Fee including mess charges	The hostel fee, including mess charges, is given in Annexure-VII
7.10	Any other fee	No, the university is not charging any other fee except the fee mentioned in the university website and those included in the admission prospectus.
7.11	Basis of Fee Structure	The fee structure is determined based on the following factors: <ul style="list-style-type: none"> • Infrastructure & Operational Costs: Maintenance and development of state-of-the-art facilities and infrastructure to ensure a conducive learning environment. • Academic Resources: Investment in high quality faculty resources with industry experience and industry relevant skills, cutting-edge academic ecosystem, fully equipped laboratories, in house production/service centers, and technology-enabled teaching and learning. • Digital University Management System (UMS):



		<p>Implementation and upkeep of a robust digital ecosystem for seamless academic and administrative processes.</p> <ul style="list-style-type: none"> • Industry Engagement & External Expertise: Organization of On Job Learning, industrial visits, Industry sessions, guest lectures, and expert interactions to enhance practical exposure. • Student Engagement & Events: Organizing events to enable students leadership and community spirit through different fests and events e.g.; Cultural fests, Sports, Skill competitions, Technical events, and extracurricular activities to foster the aspect of holistic development. • Comprehensive Student Support Services: Provision of career guidance, counseling, placement opportunities, and other essential student welfare initiatives.
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	The University has not received any complaint regarding the fees charged or the fee structure adopted by it.
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	<p>Yes, the University provides scholarships to students under various heads:</p> <ul style="list-style-type: none"> • Merit Scholarships: Medhavi Scholarship & Aptitude Test (MSAT) Scholarship, scholarships based on 10+2 marks. • Chancellor Scholarships: National-level rank holders (CO/Extracurricular), wards of war widows/war disabled, and wards of in-service/ex-servicemen of the Armed Forces. • Applicable for Sikkim: School Topper Scholarship and COI holder scholarships. • Central & State Government Scholarships: The university's Scholarship Cell actively assists students in applying for various government scholarships, including: <ul style="list-style-type: none"> ▪ Umbrella Scheme for ST Children – Post-Matric Scholarship for ST Students (Arunachal Pradesh). ▪ Arunachal Pradesh State Stipend Scheme. ▪ Financial Support for Students of NER for Higher Professional Courses. ▪ Post-Matric Scholarship Scheme for ST Students (Sikkim). ▪ PM YASASVI Post-Matric Scholarship for OBC, EBC, and DNT Students (Sikkim). ▪ Ishan Uday Scholarship. ▪ Post-Matric Scholarship Scheme for ST Students (Mizoram). ▪ Umbrella Scheme for Education of ST Students – Post-Matric Scholarship for ST Students (Meghalaya). ▪ Post-Matric Scholarship Scheme for SC Students. ▪ Post-Matric Scholarship for OBC Students (Assam). ▪ Post-Matric Scholarship for ST Students (Assam). <p>Till now, a total of 281 students have received Govt. scholarships, reflecting the university's strong commitment to supporting students in their academic pursuits.</p>



F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution- wise and Department- wise)		Professor		Associate Professor		Assistant Professor	
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
		School of Health Science & Technology	01	-	02	01	27	18
		School of Computer Science & engineering	01	-	01	-	9	06
		School of Management & Commerce	01	01	01	01	16	12
8.2	Details of teaching staff in the following format (Please provided details – Institution- wise and Department-wise) (Details to be provided in Appendix-XIII)	School of Hospitality & Tourism	01	-	01	-	09	07

8.3	Category-wise Teaching Staff	No. of	Category	Female	Male	Total
			SC	0	1	1
			ST	4	2	6
			OBC	0	3	2
			PH	0	0	0
			General	9	27	36
			Total	13	33	46

8.4	Details of the permanent and temporary faculty members in the following format
-----	--

Particulars	Female	Male	Total
Total no. of permanent teachers	13	33	46
No. of teachers with Ph.D. as the highest qualification	-	5	5
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	13	28	41
Total no. of temporary teachers	06	02	08
No. of teachers with Ph.D. as the highest qualification	01	-	



No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	05	02	07
Total no. of part-time teachers	02	03	05
No. of teachers with Ph.D. as the highest qualification	01	-	01
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	01	03	04

8.5	Ratio of full-time teachers to part-time/contract teachers	1 : 0.28
8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p>	<p>The faculty positions are advertised through university website.</p> <p>All the positions has been advertised.</p> <p>Yes. The selection committee for the all the positions were constituted as per the UGC regulations.</p> <p>(Copies of Advertisement are provided in <u>Annexure-VII</u>).</p>
8.7	<p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</p> <p>Self Appraisal Evaluation Peer Review Students evaluation Others (specify)</p>	<p>Yes, at MSU, Sikkim, we utilize self-appraisal as a key component in evaluating faculty for teaching, research, and work satisfaction. Faculty self-appraisal is meticulously analyzed by academic administrators to assess alignment with professional responsibilities and institutional goals. This process is complemented by peer reviews, student evaluations, and other relevant metrics to ensure a comprehensive evaluation framework that fosters continuous improvement and excellence in academic and research endeavors.</p>
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	1 : 9.72
8.9	<p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-</p>	<p>Yes, the University is providing UGC pay-scales to regular / permanent faculty, which are as follows:</p> <ul style="list-style-type: none"> • Professor: 37400-67000+ AGP + Admissible Allowances. • Associate Professor: 37400-67000+ AGP + Admissible Allowances. • Assistant Professor: 15600-391 00+ AGP + Admissible Allowances. <p>The salary of both teaching and non-teaching staff of the University is credited in their Bank Accounts.</p>



	<p>Scale of Pay with all the allowances</p> <p>Professor – Associate Prof.- Assistant Prof. –</p> <p>Mode of Payment – (Cash/Cheque)</p>	
8.10	<p>Pay /Remuneration provided to:-</p> <p>Part-Time Faculty – Temporary Faculty- Guest Faculty –</p>	The salary of the visiting faculties depends upon the total experience and seniority of the teacher.
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	<p>The university ensures a conducive and well-equipped environment for its teaching staffs</p> <p>Workspace: Individual rooms, cabins, or cubicles with essential amenities.</p> <ul style="list-style-type: none"> • Technology Support: Laptops with Wi-Fi connectivity for seamless academic work. • Comfort & Organization: Well-ventilated rooms with necessary furniture (tables, chairs, storage units). • Accommodation & Dining: Subsidized housing and dining facilities near campus. • Health & Well-being: Comprehensive Group Health Insurance coverage for all faculty members. • Transition Support: Financial support at the time of joining for transition from the current city to the university campus.

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes, the university has a total of 12 buildings covering an area of 1,18,754 sq. ft, featuring a well-equipped infrastructure that supports teaching, research, co-curricular activities, extramural engagements, and sports.
9.2	Does the University have sufficient class rooms?	<p>Yes, the University has sufficient classrooms for existing and future requirements to run several Academic programmes.</p> <p>Total 62 Classrooms are available (each classroom of 40- 50 student capacity).</p> <p>Additionally, more buildings will be added based on student enrollment needs.</p>
9.3	<p>Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)</p>	The details of the Laboratories and Equipment are provided in Appendix XV .



a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	Library	The details of the Library are provided in Appendix-XIV .
a)	Total Space (all Kinds)	
b)	Computer / Communication facilities	
c)	Total no. of Ref. Books (Each Department)	
d)	All Research Journals subscribed on a regular basis	

9.5	Sports Facilities (Details to be provided in Appendix-XVI)	We have sports facilities in the University. The details are annexed in Appendix-XVI .
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes, the university has provision for residential accommodation both for Boys and Girls.



H. Financial Viability

10.1	<p>Details of the Corpus Fund created by the University</p> <p>Amount – FDR No. Date – Period -</p> <p>(Documentary evidence to be given)</p>	<p>As per MSU, Sikkim Act, 2021 section 41(1) university to establish an endowment fund of at least Rs. 1 Cr.</p> <p>Amount – Rs. 2,00,00,000 FDR No. Date – 6650473 dated 22-02-2024 Period – 5 Years</p> <p>A copy of the said FDR is enclosed.</p>																
10.2	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p>	<table><tr><th>S.No.</th><th>Year</th><th>Income</th><th>Expenditure</th></tr><tr><td>1</td><td>2022-23</td><td>10681281</td><td>33643007</td></tr><tr><td>2</td><td>2023-24</td><td>41811107</td><td>78111148</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	S.No.	Year	Income	Expenditure	1	2022-23	10681281	33643007	2	2023-24	41811107	78111148				
S.No.	Year	Income	Expenditure															
1	2022-23	10681281	33643007															
2	2023-24	41811107	78111148															
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees – Donations- Loan – Interest- Any other (pl. Specify)-</p>	<p>Fees – 41,638,490 Donations- NIL Loan – 3951924 Interest- NIL Any other (pl. Specify)- NIL</p>																
10.4	<p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p>	<p>₹1,91,299 per student (Approx.).</p>																



I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory body of the University (please give names, profession & full postal address of the members and date of constitution):- (Details to be provided in Appendix-XVII)	Composition of the Statutory body available in Appendix-XVII
11.2	Dates of the meetings of the above bodies held during the last 2 years	The dates of the meetings of the above bodies are enclosed at Annexure-IX
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	Each school of the university constitutes a "Board of Studies" (BOS) chaired by the Head of the School and with members from the school as well as from outside (both from industry & academia) to continuously review and develop/modify appropriate curricula. A minimum three external expert members are nominated as members of the BOS. Guidelines of BOS are enclosed at Annexure X
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	To review academic programmes, the university has adopted following strategies: <ul style="list-style-type: none"> • Through IQAC • Through Industry Feedback • Through association of external experts Such reviews are invariably made on semester basis.



J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:-	
	➤ <u>Student Teacher Ratio</u>	1:7.6
	➤ <u>Class Rooms</u>	62
	➤ <u>Teaching labs</u>	22
	➤ <u>Research labs (Major Equipments)</u>	-
	➤ <u>Research Scholars (M.Tech, Ph.D., Post-Doctoral Scholars)</u>	-
	➤ <u>Publications in last 3 years</u>	14
	➤ <u>No. of Books Published</u>	Chapters: 12, Books:4
	➤ <u>Patents</u>	-
	➤ <u>Transfer of Technology</u>	-
	➤ <u>Inter-departmental Research (Inter-disciplinary)</u>	-
	➤ <u>Consultancy</u>	-
	➤ <u>Externally funded Research Projects</u>	-
	➤ <u>Educational Programmes Arranged</u>	12



K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff					
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
As desired the details of Non -Teaching Staff in the desired format are enclosed at Appendix-XVIII						

(Details to be provided in **Appendix-XVIII**)

13.2	Summary of the Non-Teaching Staff	<table><tr><th>Particulars</th><th>Female</th><th>Male</th><th>Total</th></tr><tr><td>Administrative Staff</td><td></td><td></td><td></td></tr><tr><td>Group A</td><td>0</td><td>6</td><td>6</td></tr><tr><td>Group B</td><td>10</td><td>11</td><td>21</td></tr><tr><td>Group C</td><td>14</td><td>10</td><td>24</td></tr><tr><td>Group D</td><td>14</td><td>11</td><td>25</td></tr><tr><td>Sub total</td><td>38</td><td>38</td><td>76</td></tr></table>	Particulars	Female	Male	Total	Administrative Staff				Group A	0	6	6	Group B	10	11	21	Group C	14	10	24	Group D	14	11	25	Sub total	38	38	76
Particulars	Female	Male	Total																											
Administrative Staff																														
Group A	0	6	6																											
Group B	10	11	21																											
Group C	14	10	24																											
Group D	14	11	25																											
Sub total	38	38	76																											



24



Technical Staff			
Group A			
Group B			
Group C	0	2	2
Group D	0	1	1
	0	1	1
Sub total	0	4	4
Grand Total	38	42	80

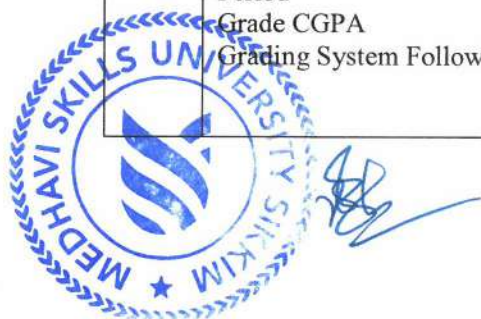
13.3	No. of Non-teaching staff category wise	<table><tr><th>Category</th><th>Female</th><th>Male</th><th>Total</th></tr><tr><td>SC</td><td>2</td><td>6</td><td>8</td></tr><tr><td>ST</td><td>19</td><td>10</td><td>29</td></tr><tr><td>OBC</td><td>7</td><td>08</td><td>15</td></tr><tr><td>PH</td><td>0</td><td>0</td><td>0</td></tr><tr><td>General</td><td>10</td><td>18</td><td>28</td></tr><tr><td>Total</td><td>38</td><td>42</td><td>80</td></tr></table>	Category	Female	Male	Total	SC	2	6	8	ST	19	10	29	OBC	7	08	15	PH	0	0	0	General	10	18	28	Total	38	42	80
Category	Female	Male	Total																											
SC	2	6	8																											
ST	19	10	29																											
OBC	7	08	15																											
PH	0	0	0																											
General	10	18	28																											
Total	38	42	80																											
13.4	Ratio of Non-teaching staff to students	1:5.5																												
13.5	Ratio of Non-teaching staff to faculty	1 : 0.8																												

14. Academic Results

15.1	Faculty-wise and course-wise academic results of the past 3 years	Details are provided in Annexure- XI								
	<table><tr><th>S.No.</th><th>Course</th><th>No. of Candidates appeared</th><th>Result</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	S.No.	Course	No. of Candidates appeared	Result					
S.No.	Course	No. of Candidates appeared	Result							

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	No
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15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:-	No								
	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					
S.No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	N/A								



15.4	Any other information (including special achievements by the University which may be relevant for the University)	N/A
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16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ul style="list-style-type: none"> • Focus on Competency Development • Faculty with Industry Experience • Learning by Doing • On Job Learning • Hybrid Learning Environment (Online-Offline- On-Job- On Field) • Continuous & outcome based assessment • Industry Skill Certifications
16.2	Weaknesses of the University	<ul style="list-style-type: none"> • Limited Industrial Diversity in Sikkim: The state's primary industries focus on hospitality, tourism, and pharmaceuticals, whereas our industry immersion and on-the-job learning programs cater to management, healthcare, IT, manufacturing, and design. This necessitates collaboration with industries outside Sikkim, which can be logistically challenging. • Dependence on External Industry Partnerships: Due to the lack of diverse industries within the state, students often have to travel or relocate for hands-on training and industry exposure, adding to operational complexities. • Higher Operational Costs: The cost of transportation and logistics in Sikkim is significantly higher, increasing the overall expenses for procuring resources, infrastructure, and academic materials, making cost management a continuous challenge. <p>Despite these challenges, the university is committed to enhancing industry-aligned learning opportunities through strategic partnerships, innovative teaching methodologies, and technological integration.</p>



Handwritten signature

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University, www.msu.edu.in.



Siddhartha

Registrar (i/c)